

Type of Event _____

The completion of the following questions will assist in determining the appropriate package for your event.

Contact Person for Event _____ Phone _____
Email _____ Alt. # _____

Event Date _____

Event Place _____

Physical Address

Closest Intersection or main roads

___ outside ___ inside

Event Starting Time _____ Ending Time _____

The primary purpose for video taping this event is for

The final product format needed is ___ VHS (Number of copies ___)
___ DVD (Number of copies ___)
___ CD (Still Images - Number of copies ___)

Overall Length of Video requested:

- ___ 10 minutes or less
- ___ 10-12 Minutes
- ___ 12-15 Minutes
- ___ 15-30 Minutes
- ___ 30-45 Minutes
- ___ 45-60 Minutes
- ___ 1 Hour or more requires custom pricing

___ 1 Camera (preferred) ___ 2 Camera (preferred) ___ 3 Camera w/switcher (Custom Pricing Required)

Audio:

Will an audio line be available from the on-site PA system? ___ Yes ___ No

Will pre-recorded music be used? ___ Yes ___ No

If so, will a copy be available for audio/video post-editing? ___ Yes ___ No

If Yes, what format ___ CD ___ Cassette ___ .wav ___ other

Please explain exactly what you would like to have captured on this video project: _____

Specify any additional portions of this event that will need to be video taped, such as Pre, Post, Interviews, Testimonies, etc.

Please specify any special requests that might be considered in the compilation of said project:

Favorite Colors (Please list 3)

Least favorite colors

Music Style Preferred

Additional Comments

Person responsible for payment:

Phone: _____ Email: _____

Are there any additional "Still Photos" that might be included in project?

Yes No

If Yes, please list quantity and size:

Qty: _____ Wallet Size

Qty: _____ 3" x 5"

Qty: _____ 8" x 10"

Qty: _____ (_____) Other

Qty: _____ Thumbnails on CD

Completion time requested for final project:

2 weeks

30 days

60 days

Note: Once questionnaire has been submitted, an project estimate will be submitted. All video projects require 50% prior to event (no less than 7 days in advance of project date) and balance due upon completion of final product.

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References available upon request.